

Approved Minutes
St. Andrew's Vestry Meeting
April 19, 2022
Via zoom

Wardens and Vestry present: John Ward, Priscilla Glendinning, Terry Marsh, Sara Sandberg, Seth Stewart, Jim Swan, Edie Vaughan, Rachel Zoller

Excused: Christine Benken, Sally Pearce, Lili Pugh

Treasurer present: Mark Freese

Outreach Committee chair present: Steve Ward

Property committee member present: Bill Judd

Rector present: Suzannah Rohman

Suzannah opened the meeting at 4:30.

Opening Prayer/Reflection- John Ward recited a poem by Robert Frost

Reports and Action items

- a. Minutes from March 15, 2022 – approved
- b. Property Committee – Jim Swan
 - i. Erosion and drainage problems- we noted the large puddle that forms at the top of the stairs leading from Glidden Street to the front door. Engineers report, the final version is in process.
 - ii. Interior painting- will be complete in two or three weeks.
 - iii. Granite fence post and lantern repair- the claim to The Church Insurance Company has been submitted.
 - iv. New carpeting for the stairs and nave- soon to be installed.
 - v. The floor in the undercroft- Bill Judd has talked to Floor Magic about vinyl tiles. After locking in quotes will present to the Vestry.
 - vi. Memorial garden- the landscape designer is looking at solutions and actions.
 - vii. Lighting in the church sanctuary. Maxine of the lighting company in Portland will meet on Thursday via zoom to focus on our objectives.
 - viii. The window replacement project has been completed. Jim Van Dyke is exploring light blocking window shades for the undercroft windows.
 - ix. The candelabra repair will be ready in time for Pentecost.

 - x. Long term projects: the ramp is a critical issue. Possible reroofing of the

newer portion of the building. Two doors at the lower level and one door at the upper level need repair.

c. Treasurer's Report- Mark Freese emailed the treasurers report. All on track. Mark noted that there are no charges against the Maine Community Foundation grant yet. The owl grant can be used for technology needs related to communications.

d. Covid protocol- Suzannah led a long discussion. Soon we will be able to have some services and coffee hour outdoors. Pentecost on June 5 could be an outdoor celebration. John and Jim will write a statement explaining the reasons for the covid protocols. We talked about how important it is to explain why we are making these current decisions. We moved, seconded and voted to approve the following:
The current protocol of masking with singing will be maintained for the next thirty days. John and Jim will draft a letter to the parish. We will explore ways of meeting outside. The motion was passed by all.

e. Seth, Lili and Suzannah are completing work on a Vestry manual.

Steve Ward reported for the Outreach Committee. He said that it is time for a fresh look and a time to find new ways to reach out to neighbors. A parish wide event is planned for May 15 with a combined 9:00 service and a gathering afterwards with presentations and above all a conversation. Restorative Justice, Stepping Stones and Literacy Volunteers are examples of organizations that we might want to become more involved with. Edie noted the idea is to expand what our knowledge is and involve the parish in a really open way- inviting everyone to be part of this. Rachel suggested it would be good to give people questions for the gathering ahead of time. Suzannah noted that through the last two years the church has changed, the world has changed, this is an important start. Thanks to Steve.

Suzannah said the vestry retreat may be on June 25 from 9-2.

The Knitting Group will gift mountain laurels in memory of Stephanie and Wendell Stevenson's son. Jim said the mountain laurels could be easily incorporated into the new planting. We moved, seconded and voted to approve the following. The Vestry accepts the Knitting Group gift with gratitude. The motion was passed by all.

We talked about the church needing to have a formal gift policy and a deed of gift form. Terry and Suzannah will research this subject.

Expressions of Gratitude- to Ruth Piper and Mary Ann Pinkham for arranging the Easter flowers.

Adjournment- 5:58 PM

Respectfully submitted, Terry Marsh