

Approved Minutes
St. Andrew's Vestry Meeting
March 21, 2023

Rector, Wardens and Vestry present: Martha Elliott, Kirk Holbrook, Kelley Kash, Ruth Piper, Terry Marsh, Suzannah Rohman, Sara Sandberg, John Ward, Rachel Zoller, Lili Pugh, Jim Swan
Excused: Sally Pearce
Treasurer present: Mark Freese

Suzannah opened the meeting at 4:32

Opening Prayer/Reflection- Suzannah shared the Daily Prayer for All Seasons, a scripture passage and reflection.

Terry Marsh will give the opening prayer/reflection at our next meeting.

Suzannah welcomed the new vestry members, Martha Elliott, Kirk Holbrook, Kelley Kash, and Ruth Piper. Suzannah then reviewed general aspects of way the meetings work. She encourages everyone to please speak up. The vestry meetings are open for everyone to come. The Rector and the Wardens meet the week before to set the agenda.

We moved, seconded and voted to approve the February 28, 2023 minutes. The motion was passed by all.

Property Committee – Jim Swan

The quote for the repair of the three metal doors by P.D.Q. Door is \$1,075.00. It was moved, seconded and voted to approve the expenditure for the repair of the metal doors. The motion was passed by all.

The proposal from Rein Green Painting to paint the downstairs including the kitchen, nursery and bathroom is \$6,700.00. We moved, seconded and voted to approve the expenditure for the painting of the undercroft. The motion was passed by all.

The Property Committee recommends we move forward to engage the architect Tor Glenndining to create a master plan for the property. Jim will bring back to the vestry updates about this project as it develops. A question was asked about the new rugs. The property committee is looking at samples. The cost of the carpeting will be \$14,000.00 and is considered a capital expense. The Property Committee members are Margaret Coit, Martha Dodge, Allen Guignard, Bill Judd, Richard Monkman, and Jim Swan.

Thank you Jim and all the property committee for all your hard work.

Treasurer's Report- Mark Freese

Mark had emailed the financial statement. He reviewed it with us. Mark explained where in the financial records the Rector's Sabbatical Fund is located. Mark asked about the memorial garden budget. John will ask Seth Stewart and Christine Benken about the fundraising campaign for the memorial garden renovation. Mark will bring this topic to the finance committee also.

Covid protocol- No changes. We will continue to follow the CDC protocol.

Suzannah and John will meet with Sean and Linda about their job descriptions. The choir program and the music at services will be adjusted to reflect the new job descriptions.

Suzannah and John then talked about the annual meeting. The discussion was positive. All were invited to give their suggestions. After the meeting a question was asked if everyone understood the changes, and the effect on the music program?

Climate Justice Council - Lili led the discussion. The council works with churches in a broad variety of ways. We first need to have an Earth Keeper, a person, or group, in the parish who spearheads these initiatives. Suzannah and Lili will meet to write a job description. Lili said it needs to be meaningful. Kelley said it would be good to define the scope of the Earth Keeper's job. Suzannah and Lili will share the job description with the vestry first. There should be a person in the group to stand as head of the group. Lili may be willing to be the chair.

Nominating for Vestry Committee- Rachel Zoller and Sally Pearce have stepped down so there are two one year Vestry positions to fill. Please suggest parishioners to John and Sara for these positions. If someone is completing an unexpired term they can run for Vestry in the following year.

The Safe Church Training - The online training should be completed before April 30th. It is important and the updated material is insightful.

The Parochial Report - Ann Kash, with help from Mark Freese, has completed the report. There were a few small corrections. Ann will update the report and the final version will be signed and submitted.

We moved, seconded and voted to approve the Parochial report for 2022. The motion was passed by all.

Outreach Committee - John shared that Steve Ward has been leading the Outreach Committee for 30 years. Steve will stay involved but is looking for someone to be the chair and lead the outreach initiatives; organizing and communication. Steve needs to start training someone. Suzannah said a meeting will be called for after the 8:00 service and the 10:00 service after Easter to thank Steve and to discuss our outreach work.

Expressions of Gratitude-

To Andrew Donaldson for making the metal inserts for above the stained glass windows.

To Sally Pearce and Rachel Zoller for all they have done on the Vestry and at church.

Adjournment- 6:21 PM

Respectfully submitted, Terry Marsh