St. Andrew's Episcopal Church
Minutes of the Vestry Meeting - Sept. 22nd, 2026

In Attendance
Suzannah Rohman, Rector
Bob Lundeen, Sr. Warden
Kelley Kash, Jr. Warden
Tanya Albert
Laura Blanchard
Les Foster
Kay Liss
Rita McKinney
Belinda Nields
Marek Pruski
Alex Pugh
Seth Stewart

Rector Suzannah Rohman called the meeting to order at 5 PM.

Opening Reflections - Seth Stewart volunteered to read several prayers from the Prayerbook. Kay Liss will offer the Reflections for the Oct. meeting.

Reports and Action Items

a. *The minute*s of the July 21st meeting were voted on and approved

b. *Property Committee Report* - Bob Lundeen announced that the Undercroft storage area workday made significant organisational progress and thanked Ann and Kelley Kash, Allen Guignard and all others who participated. - *Stumps* - removal has been rescheduled - *Memorial Garden* - work done in the Memorial Garden was paid for out of the General Garden Budget rather than the unrestricted fund designated for the Memorial Garden. A motion was made and passed unanimously to reimburse the General Budget from the Unrestricted Memorial Garden Fund for expenses incurred in the Memorial Garden by the Garden Coordinator. Suzannah suggested that in the future funding for the Memorial Garden could be a separate fee included in the Columbarium assessment

c. *Woodhull Payment* - A motion was made and approved to authorise an additional legitimate payment to Woodhull less their unauthorised preparation fee with a letter of explanation to be drafted by Jim Swan
Budget - The 2027 Property Committee Budget process will begin in October.

d. *Treasurer Report* - Kelley reported that in total Financial Results remain strong Ed Ross and Kelley will begin the 2027 budget process after guidance from the Diocesan Annual Convention. They will present the 1st draft to the Vestry in November with final approval expected in December.

e. *Earth Keepers* - Marek announced that after a parishioner discussion of Land Acknowledgement for Wabanaki peoples it was decided that there should be an

annual presentation on the subject organised by Earth Keepers. He also presented 2 versions of Land Acknowledgement statements for use by the parish. The Vestry unanimously approved the following:
"We acknowledge that we gather on land which was the traditional territory of the tribes of the Wabanaki Confederacy, the people of the Downland.
Recognising centuries of settler abuse of Indigenous Peoples, we strive to be instruments of justice and reconciliation with the descendants of the Wabanaki people, to honor their culture, and to be in right relationship with earth and all of creation."

Old Business
Flag Policy - In lieu of an actual flag two suggestions for incorporating Pride inclusiveness were presented: 1. The National Pride Shield which would attach to our current sign 2. Individual symbols of inclusivity which would be placed along the bottom of the sign. The Vestry preferred the 2nd option and will return to the October meeting with suggestions/examples of the individual signs to be included.
Parking Lot Signage - Seth provided examples of signs to help protect the church from liability issues from cars parked on church property. For the lower lot a sign that reads "**Private Property - Church Parking Only'** and for the upper lot "**USE OF PARKING LOT IS AT YOUR OWN RISK - CHURCH IS NOT RESPONSIBLE FOR THEFT, LOSS OR DAMAGE TO VEHICLES OR POSSESSIONS** to be placed under current "Sunday AM - no parking" signs. A motion was made and carried unanimously to accept the signage and Bob will have the signs made.

New Business
Stewardship - Kelley announced that Rita and Laura have accepted to be Co-Chairs of the Stewardship Committee and thanked them for volunteering.
Funeral Policy - Suzannah suggested that with the increasing number of funerals there needs to be a standard policy in place for what services St Andrews can provide, and for any costs involved. Kelley offered to research these issues and bring ideas to the October Vestry meeting.
Candelabras - Suzannah indicated there has been interest in restoring the damaged Church Candelabras. The Property Committee will contact CM Almy for an estimate.
Rector's Discretionary Fund - Suzannah would like to close this account for lack of use, as long as doing so is cleared by the Diocese.
Vestry Meeting Dates Change -The Vestry will meet next on Nov 17th and Dec 15th

Expressions of Gratitude
Thanks were given to all those who assisted with the clean up of the Undercroft storage area and to Rita and Laura for Co-Chairing the Stewardship Committee

Adjournment - Meeting adjourned 6:50 PM. Next Vestry Meeting Nov 17th @ 5pm

Respectfully submitted,
Les Foster, Clerk